

Freedom of Information Act Status Report

April 1, 2016 – June 30, 2016

Region 7

FOIA Processing Status

	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Requests pending at beginning of quarter	29	31	45	
Requests received during quarter	83	104	158	
Requests processed during quarter	81	92	130	
Requests pending at end of quarter	31	43	73	
Requests backlogged at end of quarter	10	9	31	
Percentage of requests backlogged at end of quarter	32%	21%	42%	

**Freedom of
Information Act
Officer:**

Emily Albano

Reporting Period:
FY 2016 3rd Qtr.

Oldest Requests

Date Received

EPA-R7-2014-002244	01/02/2014
EPA-R7-2015-007069	05/13/2015
EPA-R7-2015-007518	05/28/2015
EPA-R7-2016-003607	02/08/2016
EPA-R7-2016-004025	02/22/2016
EPA-R7-2016-004312	03/01/2016
EPA-R7-2016-004384	03/03/2016
EPA-R7-2016-004454	03/04/2016
EPA-R7-2016-004480	03/07/2016
EPA-R7-2016-004510	03/08/2016

Office of Environmental Information
National Freedom of Information Act
Program

Note: Please see page 2 for Status Report legend.

Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).